

OTTAWA AND DISTRICT SQUASH ASSOCIATION

Executive Meeting Minutes

Held at RA Centre, Ottawa

October 27, 2019 – 7:00 PM

Present:

Mikola Czich, President / CASC, RA
Luz Osorio, Exec member, Carl rep
Tom Scholberg, OAC rep
Clark Johnston, RA rep
Charles Emond, NEP rep, BARR rep
Felix Scholberg, Exec member
Mark Chatterley, Junior Coach, WSQ rep
Steve Oakey, Exec member
Ralph Shillington, Glouc, ORL rep
Jill Couture, NDHQ/DND Rep

Opening Remarks

1. The meeting started with opening remarks from Mikola. He thanked all the attendees for their time and recognized the work done by the volunteers on the board, as well as the club reps.
2. Mikola clarified that all club reps are part of the ODSA Executive in addition to the elected executive members.

Club of the Year plaque

3. Mikola brought the “Club of the Year” plaque that has not been awarded in several years. He made the official handoff to the last winner which was OAC. Tom Scholberg took the plaque as the OAC rep.

Executive Positions

4. Mikola presented the proposed executive positions:

Name/Club	Position
Mikola Czich/CASC/RA	President
Lars Roberts/CASC	Vice President
Luz Osorio/CARL/OAC	Secretary/Communications Coordinator
Steve Oakey/RA	Webmaster/Rankings Coordinator/Open City League Coordinator
Helen Kennedy/CARL	Women's Rep
Steve Gobel/RA	Adrian Dudzicki ODSA Cup Coordinator
Felix Scholberg/OAC	Junior Rep
Mark Chatterley/WSQ	Junior Coordinator
Cathie Wood	Member at Large
Ralph Shillington/Glouc	Treasurer

The attendees discussed updating the constitution to include a clear description of each position. Given that in the agenda we had an item to discuss the constitution review/update, the discussion was tabled for later in the meeting.

The attendees unanimously approved the executive positions.

Review of the 2019-2020 Budget

5. The proposed 2019-2020 budget was reviewed. The budget had been sent via email by Ralph prior to the meeting and it is attached to these minutes.
6. The attendees discussed capping the tournament sponsorship to two tournaments per club per month. Each club can choose which tournaments they submit for sponsorship. The sponsorship rules remain the same. A motion to approve this sponsorship cap was made by Luz, everyone was in favor.
7. The sponsorship for the Ontario junior team tournament will be reduced to \$1500 from \$2000 as this year the government provides funding as part of the Ontario Winter Games.

8. The \$200 for the 2019 Squash Ontario AGM have not been accounted for as it has not been paid. Ralph will issue the cheque and will account/document it in the financial records as appropriate. The attendees discussed adding to the annual budget \$200/year total for travel sponsorship to the Squash Ontario AGM for attendees representing ODSA.
9. An amount of \$150 has been allocated for discretionary expenses during the seasons. If this amount is exceeded, board approval will be required.
10. It is noted that the current budget includes a \$419 deficit. Charles discussed working towards planning for a balanced budget as a preferred practice. This is noted and will be our goal for next season's budget and moving forward.
11. A motion to approve the budget was made by Charles, seconded by Clark. Everyone was in favor.

Review and update of the ODSA Constitution

12. As previously mentioned in the AGM and briefly discussed via email, most executive board members support the initiative to review and update the constitution. It was agreed that a subcommittee should take this activity as a study group and present working drafts to the wider audience.
13. Vinit has volunteered to chair the subcommittee to which the attendees agreed. The subcommittee members will be: Felix, Mikola, Helen, Tom, and Luz.
14. The meeting was adjourned at approximately 8:05 PM.

minutes drafted by

Luz Osorio, ODSA Secretary

minutes vetted and signed by

Mikola Czich / ODSA President